



# **Positive Relationships Policy (including procedures for Anti- Bullying)**

Policy Review	
Review schedule	Every 2 years
Reviewing committee	People and curriculum
Date of last review	Autumn 2022
Date of next review	Autumn 2024

At St Bartholomew's School we aim for children to be at ease, considerate, kind, resourceful, helpful and hopeful.

We take great pride in our friendly atmosphere and the Christian values which all members of the school (both staff and pupils) show towards each other. This considerate behaviour is encouraged at all times. We celebrate the fact that everyone in our community may be different and have different points of view, not that they are better or worse than anyone else.

The school must be a safe, friendly and secure place to each individual, and this cannot be so for any individual who is in any way bullied.

Of course, children do have problems in their relationships and some pupils may be involved in hurtful behaviour (which is not necessarily bullying) from time to time, so it is important that all members of our school community know how to help, and what is expected of them, in these situations

### Policy Objectives

- To promote a Christian ethos including respect, compassion and forgiveness
- To provide a safe, secure and happy environment
- To develop pupil self-confidence to deal with problems
- To teach about, and challenge, stereotypes and prejudice
- To support pupil mental Health and inner wellbeing
- To learn how to access help and support others

### Definition of Bullying

The Anti-Bullying Alliance define bullying as “the repetitive, intentional hurting of one person or group by another person or group, where the relationship involves an imbalance of power. It can happen face to face or online.”

### Definition of Prejudice Related Incidents

A racist incident is any incident which is perceived to be racist by the victim or any other person. This is not just related to skin colour but also to ethnic or national origins, real or perceived.

A disability related incident is any incident which is perceived to be so by the victim or any other person. Behaviour may be towards someone based on physical, mental or learning disabilities or perceived disability.

A homophobic related incident is any incident which is perceived to be homophobic by the victim or any other person. Furthermore, the victim does not have to be lesbian, gay, bisexual or transgender (LGBT) or be exploring their sexuality to experience homophobic bullying, but may be targeted because they are perceived to be gay, or because a member of their family is gay, for example. It can be directed at young people who are perceived to be different for not conforming to strict gender norms

A religious related incident is one directed against individuals or groups because of their actual or perceived religious belief or their connection with a particular religion or belief and includes sectarianism. It can be directed at young people because they don't hold a particular faith or because of their philosophical beliefs that shape their view of the world.

### Forms of Bullying and Prejudice Related Incidents

Bullying behaviour can involve:

- name-calling, taunting, teasing, mocking and making offensive comments

- offensive, threatening or personalised graffiti or other written material
- excluding people from groups
- gossiping and spreading hurtful or untruthful rumours
- kicking, fitting, pushing
- taking belongings
- cyberbullying — including sending inappropriate, offensive or degrading messages, setting up websites or contributing content to social networking sites that is designed to embarrass or upset individuals, or collective exclusion of individuals from social networking sites.
- other prejudice related incidents — including the wearing of specific badges, t-shirts carrying slogans or bringing discriminatory literature into school; attempting to recruit others to organisations and groups that promote any form of prejudice

### Normal Peer Conflict or Bullying?

Not all hurtful behaviour is bullying, but all reported hurtful behaviour must be taken seriously and resolved at the earliest opportunity.

Normal Peer Conflict	Bullying
Equal power or friends	Imbalance of power – not friends
Happens occasionally	Repeated unwelcome actions
Accidental or not pre-meditated harm	Deliberate harm or the threat of physical or emotional harm
Not seeking power or attention	Seeking power, control of material things
Generally not trying to get something	May attempt to get material things or power
Remorse — will take responsibility	No remorse — may blame the victim

Where pupils cause harm or distress without intent, the impact of their behaviour should be pointed out and any continuance be regarded as intentional.

### Preventing Bullying

At St Bartholomew's School we are fortunate to have very low numbers of actual bullying incidents.

Everyone is vigilant for signs of bullying in our school; we always take reports of bullying incidents seriously

We deliver anti-bullying learning through:

- PSHE lessons
- our daily act of collective worship, supporting and promoting Christian values of compassion, acceptance of others and forgiveness
- use of class discussion or circle time for role-play and other techniques to help pupils understand and appreciate the feelings of others or deal with specific issues such as equal rights, relationships, justice and acceptable behaviour
- participating in National Anti-Bullying week
- providing and promoting use of peer-mediators
- the broader taught curriculum

We make sure that pupils understand that they must report any incidence of bullying to an adult and that, when another pupil tells them that they are being bullied, or if they see bullying taking place, it is their responsibility to report their knowledge to a member of staff.

## Reporting Bullying

Where any incident is reported we take pupil concerns seriously. Pupils who are bullied, who witness bullying or who have even participated in bullying, should feel confident to report it to any member of the school staff whom they trust enough to tell. Each incident will be dealt with on its merits, but all reported incidents of bullying will be taken seriously, investigated and logged using the Hertfordshire forms (see Appendix).

Single incidents of unkind behaviour are dealt with by a member of staff and reported to the class teacher. Follow up and ongoing monitoring will be conducted by the class teacher whilst keeping the SLT informed. If the behaviour dealt with by the class teacher continues it will be referred to the SLT. In order to ensure effective monitoring of bullying behaviour and to facilitate co-ordinated action to prevent it, all proven incidences of bullying will be reported to the Headteacher.

The school recognises that speed of response is important and wherever possible incidents will be resolved quickly. However significant incidents will involve investigation and this can cause delay to the resolution. The school will need to take the time necessary to respond to and resolve incidents appropriately, whilst ensuring the safety of the child who feels bullied.

## Responding to incidents of bullying and prejudice -related incidents

We aim to provide support that helps pupils to learn from their experience and develop skills for life — coping in difficult times, building bridges, learning to forgive and moving on. In all cases we support pupils to take responsibility for their actions and work towards resolution and relationship repair.

Responses to all bullying behaviour will be educative and seek to ensure that this behaviour will not be repeated. A child who has been involved in bullying behaviour will be expected to take responsibility for the impact of their behaviour on others, the reasons for their behaviours will be explored and they will be expected to improve and change. The aim will be to resolve incidents, rebuild relationships and restore a safe environment for all. Incidents will be resolved in age appropriate ways and those who have been bullied have a right to know action has been taken.

Persistent bullying — after support — could result in other sanctions, in line with the school's Behaviour Policy

## Involvement of parents and carers

Parents/carers have an important role in actively encouraging their children to be positive members of our school community. We can be most effective in dealing with incidents if the school and parents work in partnership.

If parents have concerns about bullying or hurtful behaviour they should take up their concerns with the class teacher first, then a member of the Senior Leadership Team if problems persist.

Parents should raise any concerns with the school and not with the parents of the other party involved. While we recognise parents that are friends may wish to resolve incidents informally, they are advised that the school should always be aware of tensions. The best neutral place to resolve these issues is within school.

Parents are expected to exercise reasonable confidentiality, in particular to refrain from talking to others. Partial information can be inaccurate and may impact on the reputation of the individual child/school/atmosphere in the community.

The Anti-Bullying Alliance has produced Positive Relationships and Bullying guide for parents — see Appendix C

### Monitoring

Investigations and monitoring of alleged bullying behaviours are recorded on Hertfordshire pro-formas (see Appendix A and Appendix B), which are kept by the head teacher. This is useful for monitoring behaviours over time

The head teacher reports the frequency of any incidents to the governing body on a termly basis as a minimum and to the Chair of Governors more frequently, if appropriate

The impact of this policy will be monitored through regular audit of records of serious incidents and alleged bullying. The outcome of this monitoring will be reported to Governors and will impact on future development of associated policies and practice

**Initial investigation into hurtful incident or allegation of bullying**

Completed by name and role:

Date:

Name and role of individual/s making the allegation e.g. pupil, parent/carers, midday supervisory assistant:

Form of referral e.g. verbal report, letter, e-mail, phone call:

Details gathered to date:

Action taken to date:

Date:

Signed:

## Factors to help determine if incident constitutes bullying

### ☐ Incident was bullying (all 3 amber warnings confirmed)

- ☐ Hurt has been deliberately/knowingly caused (physically or emotionally)
- ☐ It is a repeated incident or experience e.g. multiple incidents, cyberbullying or the involvement of a group
- ☐ Involves an imbalance of power:
  - target feels s/he cannot defend her/himself, or
  - perpetrator/s exploiting their power (size, age, popularity, coolness, abusive language, labelling/name-calling, etc.)

### ☐ Incident was not bullying on this occasion because it was

- ☐ the first hurtful incident between these children
- ☐ teasing/banter between friends without intention to cause hurt (should not happen again)
- ☐ falling out between friends after a quarrel, disagreement or misunderstanding
- ☐ conflict that got out of hand (should not happen again)
- ☐ activities that all parties have consented to and enjoyed (check for subtle coercion)
  - got out of hand
  - parental concern
- ☐ Other \_\_\_\_\_

**Resolution process agreed:**

**Support and/or sanction for those causing hurt or offence:**

**Support needed for the hurt party:**

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### Focus of Bullying/Hurtful Behaviour

Please tick all elements which apply in your understanding of the incident(s) and record specific language:

	Definitely applies	Possibly applies
Age/ Maturity		
Appearance		
Size/weight		
Class/Socio-economic		
Family circumstance (e.g. caring role)		
Ethnicity/Race		
Religion/Belief		
Gender		
Transphobia/Gender identity		
Homophobia/sexuality		
Sexualised		
SEN and Disability		
Ability/application		

## APPENDIX B

### Bullying Report and Monitoring Form

### Form 2

For each incident please complete one form and return to the designated teacher for collation and monitoring.

1. Focus of Bullying  
Please tick all elements which apply in your understanding of the incident(s):

	Definitely applies	Possibly applies
Age/ Maturity		
Appearance		
Size/weight		
Class/Socio-economic		
Family circumstance (e.g. caring role)		
Ethnicity/Race		
Religion/Belief		
Gender		
Transphobia/Gender identity		
Homophobia/sexuality		
Sexualised		
SEN and Disability		
Ability/application		

2. Manifestations of Bullying (indicate those that apply)

Perception of individual: feelings of being bullied/harassed	
Isolation/ignoring	
Teasing	
General expressions of prejudice/stereotype	
Racist literature, graffiti or insignia	
Verbal abuse or name calling (specify below)	
Targeted graffiti or hurtful note writing	
Threats including threatened physical assault	
Mobile phone/text message bullying/harassment	
Internet related bullying/harassment	
Camera phone bullying/harassment	
Actual physical assault	
Other:	

3. Those involved – please also record where appropriate:
- adults as targets or perpetrators (A)
  - perpetrators from outside the school community (O)
  - children/young people who are Children Looked After (CLA) or who have Learning Difficulties or Disabilities (LDD)

Targeted/wronged/distressed person/s (including ethnicity and other relevant diversity issues)	Person/s giving offence (including ethnicity and other relevant diversity issues)

4. Description of incident(s)



Please give a precise account including places, date, times and any witnesses.  
 Attach any further information (e.g. pupils' accounts, witness accounts, notes of meetings)  
 N.B. Indicate if it is a repeat incident.  
 N.B. indicate if a serious incident referral should be made to the LA.

5. Action taken:  
 Please record all steps (including meetings, letters, investigations, sanctions)

6. Summary of those notified and/or involved

(Delete italic options where applicable)	✓	Any details (e.g. dates)
Head Teacher		
Chair of Governors		
<i>Form tutor/class teacher</i>		
Head of Year		
'Target' parents/carers notified by <i>letter/telephone/in person</i>		
'Target' parents/carers invited to the school		
'Offending person/s' parents/carers notified by <i>letter/telephone/in person</i>		
'Offending person/s' parents/carers invited to the school		
CAF initiated for <i>target/offending person</i>		
Local Authority: SEA/SIP, Anti-Bullying adviser or MECS		
Police		
Others (specify):		

7. Date for monitoring progress of those involved. Follow up on the incident and check that all parties are progressing well academically and socially

Date.....

8. Member of staff:

Name ..... Date .....

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9. Outcomes/actions from follow up.

