



Full Governing Board (FGB) Integrated Annual Work Plan

Status: Approved – 1st FGB Autumn 2025

Last Updated: Autumn 2025

Review period: Annual

	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Administration	Declarations ¹ Update governor website information Clerking arrangements and set dates for meetings	Governor training updates	Governor visits reports	Governor training updates	Governor visits reports	Governor training updates
Governance	Elect Chair and Vice-Chair Confirm Link Governors & Panels Review Terms of Reference and annual Work Plan Review of governor competencies and training	Pupil Premium Strategy (review and year ahead) Equality statement and action plan review	Stakeholder engagement strategy Review Financial Schedule of Delegation	Recruitment and succession planning	Review vision and mission Approve/update 3-year strategy	Equalities review Review stakeholder questionnaires Chairs update to parents Review Governor Induction Pack
Safeguarding		Annual safeguarding report Single Central Record check		Termly safeguarding report		Termly safeguarding report SIAMs review

¹ Conflicts of interest, KCSIE, Privacy, Code of Conduct & Pecuniary

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Heads Report		SDP progress School context (pupil and staffing levels) Assessment, Progress and Attainment Quality of education and staff development Behaviour and safety Leadership and management SEF Annual performance data		SDP progress School context (pupil and staffing levels) Assessment, Progress and Attainment Quality of education and staff development Behaviour and safety Leadership and management SEF		SDP progress School context (pupil and staffing levels) Assessment, Progress and Attainment Quality of education and staff development Behaviour and safety Leadership and management SEF
People & Curriculum	SEN and wellbeing update Curriculum spotlight Curriculum Action Plans	Headteacher's appraisal report and recommendations Headteacher's Pay review Staff performance management: key messages Pupil Premium and PE/Sport Premium updates	Attendance review Curriculum spotlight Assessment plans	Headteachers performance review (half year) SEN and wellbeing review	Staffing for next academic year Curriculum spotlight Early years transition	Home-school agreement review Pupil voice Governor induction pack review

